



CITY OF EUREKA City Attorney

531 K Street Eureka, California 95501-1165
(707) 441-4147 • FAX (707) 441-4148

May 11, 2016

VIA EMAIL

Thadeus Greenson
North Coast Journal
thad@northcoastjournal.com

Re: Public Records Act Request Dated April 7, 2016

Dear Mr. Greenson:

On May 9, 2016, the City notified you of 72 pages of disclosable documents in accordance with two Public Records Act requests from Linda Stansberry, a North Coast Journal staff writer. Those requests sought:

“Any and all written correspondences to and from members of the Eureka City Council and the mayor regarding homelessness within city limits from Jan. 1, 2016 through April 7, 2016.

and

Any and all written correspondences between city department heads — including Police Chief Andrew Mills, Community Development Director Rob Holmlund, Personnel Director Gary Bird, Finance Director Wendy Howard and Parks and Recreation Director Miles Slattery — the city manager and the city attorney regarding the Devil’s Playground, the PalCo Marsh and homeless encampments between Feb. 1, 2015 and April 7, 2016.”

Since our May 9 letter, the City has located a significant amount of disclosable documents. In anticipation of the increasing volume of responsive and disclosable documents, the City is requesting a deposit of \$150.00 be provided at which the City may charge against. Upon receipt of payment, the City will begin forwarding records to you. In the event there is a remaining balance of your deposit following the conclusion of these records requests, the City will reimburse you.

Alternatively, you may coordinate a review of the documents with my legal assistant instead of paying for the copies and the City can provide copies of the documents you wish copies of at a cost of .10 cents per page.

Unfortunately, due to the volume of documents and IT restraints at the City, the City cannot pdf the documents. It does not have the staffing to pdf small batches for such a voluminous disclosure.

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In addition, you had inquired about the amount of time that it will take to provide all responsive and disclosable documents in response to Ms. Stansberry's request. Be advised, that the City estimates that it will take 3 to 4 weeks before all responsive documents can be located; the documents reviewed; decisions made regarding disclosability; and, any redactions can be made to disclosable documents.

If you would like to narrow your request so that the review can be accomplished sooner, please let me know.

Please contact Danielle Vickman, to arrange for payment or schedule a time to review the documents.

Sincerely,



Cyndy Day-Wilson
City Attorney

CDW/dlv

cc: City Clerk
City Manager